



(RE-ADVERTISEMENT)

**DIRECTORATE: PUBLIC SERVICES
DIVISION: WATER SERVICES
SECTION: WATER AND WASTEWATER TREATMENT
LOCATION: WORCESTER**

**FOREMAN MAINTENANCE (MILLWRIGHT)
(PERMANENT)**

SALARY: R 303 504.84 – R 393 967.97 per annum [T11] Ref: PS/WS02/012023

Candidates that applied previously are encouraged to re-apply.

Job Purpose: Co-ordinate and control the mechanical and electrical maintenance and repairs of all Breed Valley Municipality's Water & Wastewater Treatment Works and Pump stations through the application of laid down procedures.

Duties: Interacting with the immediate superior to establish and confirm priorities and schedules as well as vehicle and staff allocations • Give input into monthly operational plans and maintenance schedules • Responsible for work carried out according to relevant legislation, regulations, internal systems and procedures to ensure Asset functionality and protection • Report to immediate superior on all aspects of mechanical and electrical maintenance for process continuation • Providing input on the operational and capital needs of the section to support budget planning • Coordinating processes and practices associated with the verification of invoices for completed works submitted by service providers • Monitoring attendance and addressing deviations from agreed performance indicators through meetings/counselling and/or other approved methods designed to improve and motivate personnel • Establishing the adequacy and availability of personnel against agreed outcomes and motivating to the immediate superior for additional resources • Compile, monitor and enforce a scheduled work program • Ensure that the relevant information (quantitative/ qualitative) and/ details of activities are recorded.

Minimum Requirements: Trade Certificate (Electrician / Fitter & Turner / Millwright), 3-5 years post apprenticeship experience.

Inherent Requirements: Driver Licence Code C1 with PrDP

Preferred Requirements: Driver Licence Code EC1

Competencies: *(For detail description of competencies, read competency level 3 from page 77/770 of Competency Framework on our website / on this link - <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)*

Core Professional Competency: Managing work, Problem Solving, Planning & Organizing, Quality Orientation

Functional Competencies: Workplace Safety, discipline specific skills

Public Service Orientation Competencies: Service delivery orientation, interpersonal relationships, Communication, customer orientation and customer focus

Personal Competencies: Action Orientation, Resilience, Accountability and Ethical Conduct, Learning Orientation

Management / Leadership Competencies: Direction Setting, Impact and Influence, Team Orientation, Coaching and Mentoring.

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**.
3. **Only e-mailed applications will be accepted.**
4. To apply in assured confidence, please do so on the e-mail address: jobs@bvm.gov.za.
5. **When applying please ensure that you submit/attach the compulsory and fully completed BVM application form which can be downloaded from the municipal website at <https://bvm.gov.za/download/2022-applicationform-for-employment-msr/>. Non completion of the BVM application form will automatically disqualify your application.** Also attach an updated CV (Including details of at least 3 contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, covering letter and driver's licence.
6. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government : Municipal Staff Regulations.
7. Candidates will be subjected to technical assessments
8. **For enquiries contact the Human Resources Office at 023 348 4961 or on email address: ssatarein@bvm.gov.za / mntukulo@bvm.gov.za / [mbiza@bvm.gov.za](mailto:mmbiza@bvm.gov.za)**
9. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
10. Fraudulent qualifications documentation will immediately disqualify any applicant.
11. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **27 January 2023 at 13:00.**

The Municipality reserves its right not to make an appointment.